

**TOWN OF BINGHAMTON**  
**TOWN BOARD**  
**January 15, 2019**

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**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BINGHAMTON TOWN BOARD HELD ON TUESDAY, JANUARY 15, 2019, 6:30 P.M., TOWN OF BINGHAMTON COMMUNITY CENTER, 1905 COLEMAN ROAD, BINGHAMTON, NEW YORK.**

The meeting was called to order at 6:32 p.m. by Supervisor Rounds.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

E. Rounds, Supervisor	Present	M. Leighton, Councilperson	Present
N. Cline, Councilperson	Present	M. Bensley, Councilperson	Present at
V. Xlander, Deputy Supervisor	Present		6:46 p.m.

**OTHERS PRESENT:**

V. Conklin, Town Clerk	J. Emmons, TOB Volunteer Fire Co.
A. Pope, Town Attorney	W. McGowan, Chairperson, TOB
N. Pappas, Building Administrator	Planning Board
M. Donahue, Highway Superintendent	Michael Haas, Delta Engineers,
R. Mastin, Planning Board Member/TOB Volunteer	Architects & Surveyors, P.C.
Fire Co.	Christopher Streno, TOB Director of
Robert Krummenacker, Vice President &	Youth Activities
General Manager, WBNG	40 Guests
Christopher Ball, Chief Engineer, WBNG	

Supervisor Rounds made the following statement: A motion may be made to go into an executive session to discuss a legal matter and/or a personnel matter regarding a particular employee after the meeting is convened.

**APPROVAL OF AUDITED CLAIMS:**

Councilperson Cline made the motion to approve the following claims as audited:

<u>2018</u>		
Sewer	Claim No. 1144	\$ 90.47
Water	Claim No. 1145	\$ 4.00
Highway Fund	Claim No. 1146-1149 & 1151	\$ 2,849.41
General Fund	Claim No. 1152-1161	\$ 13,722.70
<u>2019</u>		
Drainage	Claim No. 24	\$ 657.96
Sewer	Claim No. 25-26	\$ 5,272.47
Water	Claim No. 26-29	\$ 3,629.34
Highway Fund	Claim No. 30-37	\$ 19,993.85
General Fund	Claim No. 38-52	\$ 7,786.91

The motion was duly seconded by Deputy Supervisor Xlander. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Cline, Xlander, Leighton

Absent: Bensley

Nays: None

Declared adopted.

(Resolution Appended)

### **APPROVAL OF MINUTES:**

Councilperson Cline made the motion to approve the minutes of the regular Town Board meeting held on December 18, 2018 as submitted, and the motion was duly seconded by Deputy Supervisor Xlander. All those present voted in favor of the motion. Motion carried.

Councilperson Leighton made the motion to approve the minutes of the Work Session/Re-Organizational Meeting held on January 3, 2019 as submitted, and the motion was duly seconded by Councilperson Cline. All those present voted in favor of the motion. Motion carried.

### **VOICE OF THE PUBLIC:**

Supervisor Rounds opened the floor to the public at 6:35 p.m.

There being no presentations to be brought before the Board, the floor was declared closed at 6:35 p.m.

### **COMMUNICATIONS AND ANNOUNCEMENTS:**

Martin Luther King Day – TOB Municipal Buildings will be closed on Monday, January 21, 2019 in Observance of Martin Luther King Day

VFW Post 1611 All You Can Eat Pancake Breakfast – Sunday, January 27, 2019 from 8:00 a.m. to 11:00 a.m. at the TOB Community Center

### **OFFICIALS AND COMMITTEE REPORTS:**

Planning Board – The next regularly scheduled quarterly meeting will be held on January 22, 2019 at 7:00 p.m. at the TOB Town Hall.

Zoning Board of Appeals – There was nothing new to report.

Youth Commission – A meeting will be held Thursday, January 17, 2019 at 6:00 p.m. at the TOB Town Hall.



Code Enforcement – Violations – 2339 Oswego Street – Town Attorney Pope stated that at the last Work Session the decision was made to have him reach out to Mr. Harrington's engineer, Mr. Gent, who had reached out to us to see whether there could be a meeting with the Town Board. The Board was in favor of such meeting provided that Mr. Gent would provide the Board with a detailed report, and remedial plan with a timeframe one week in advance of the Work Session. Town Attorney Pope communicated such to Mr. Gent, followed up with him, but has not yet heard anything. He did give Mr. Gent the opportunity to select either the February or March Work Session. Town Attorney Pope suggested giving Mr. Gent more time to see if the Board's invitation will be accepted. Mr. Pappas and Town Engineer Martin did go to the property to view the condition of the structure from the outside. They were told that there has not been any activity at the location within six months.

Highway Department – Time Warner Franchise Agreement – Update – Highway Superintendent Donahue stated they are picking up Christmas trees. The Highway Department is getting ready for the upcoming snow storm. He contacted Spectrum, and stated that the contact at Spectrum was too busy to talk at that time. Mr. Donahue attempted to have a conversation with the City of Binghamton Water Department, but they were not available. He will follow up to set up a time to meet with them.

Receipt of Reports – The Town Board is in receipt of the following reports:

Town Clerk's Monthly Report for December 2018 & 2018 Clerk's Final Report  
Office of Code Enforcement Monthly Report for December 2018  
DCO Monthly Report – November 2018 & December 2018  
Hon. Kristen Luce – Certificate of Completion for Continuing Judicial Education Program  
Nick Pappas – Record of Training (several courses)  
Planning Board Credit Hours for Training

## **SUPERVISOR'S REPORT:**

Broome County Association of Towns - Monthly Meeting – The next monthly meeting will be held on January 24, 2019, at The Spot Restaurant, 1062 Front Street, Binghamton, New York at 6:00 p.m. The guest speaker will be Broome County Executive Jason Garnar. Former TOB Supervisor Whitesell will be honored at the meeting.

## **UNFINISHED BUSINESS:**

Broome Volunteer Emergency Squad – 2019 Ambulance Service Agreement – A motion was made by Deputy Supervisor Xlander approving the Broome Volunteer Emergency Squad 2019 Ambulance Service Agreement, and the motion was duly seconded by Councilperson Bensley. All those present voted in favor of the motion. Motion carried.

NYS Comptroller's Audit Report – CAP – Supervisor Rounds and Councilperson Cline stated that several TOB policies were updated and created as part of the CAP (Corrective Action Plan), and will be included as part of the response letter to the NYS Comptroller's Audit Report. A motion was made by Councilperson Bensley approving the Town of Binghamton Credit Card



Policy; Meal Policy for the Highway and Water & Sewer Departments; Purchase Order Use Policy; Voucher Approval Process Policy; Request for Attendance at a Conference; Procurement Policy, and Automobile Use Policy, and the motion was duly seconded by Deputy Supervisor Xlander. All those present voted in favor of the motion. Motion carried.

(Resolution Appended)

Justice Court – 2018 Dockets Audit – Supervisor Rounds stated that the Justice Court 2018 Dockets Audit is due by March 1, 2019. She further stated that she has spoken with Deputy Supervisor Xlander and Councilperson Bensley about performing the audit, but is going to reach out to Mike Wolyniak, Independent Auditor, about performing the audit.

TOB – Open Positions – Update – Councilperson Cline stated that the Personnel Committee performed interviews for the open position of part-time Highway and part-time Maintenance, approximately six months each, recommended an individual, had them perform a mandatory drug test, and a criminal background check was done. A motion was made by Councilperson Cline to appoint Zach Soboleski in the position of full-time laborer and maintenance, and the motion was duly seconded by Councilperson Leighton. Councilperson Bensley inquired about the start date. Councilperson Cline replied Monday, January 28, 2019. All those present voted in favor of the motion. Motion carried.

There was no further unfinished business.

#### **NEW BUSINESS:**

Zoning Board of Appeals – Re-Appointment of Tim Cooper – A motion was made by Councilperson Bensley re-appointing Tim Cooper to the Town of Binghamton Zoning Board of Appeals, and the motion was duly seconded by Deputy Supervisor Xlander. Councilperson Cline stated that this re-appointment will put Mr. Cooper back in the Organizational Resolution for his original term. All those present voted in favor of the motion. Motion carried.

Jackson Park – Approval for Use – Easter Sunday Sunrise Service on Sunday, April 21, 2019 – Hawleyton United Methodist Church and Conklin Forks United Methodist Church – Councilperson Cline stated that the hosting of the sunrise service alternates between the two churches, and that it is customary to hold the sunrise service every other year at the pond at Jackson Park. A motion was made by Deputy Supervisor Xlander to approve the use of the pond at Jackson Park by Hawleyton United Methodist Church and Conklin Forks United Methodist Church for the Easter sunrise service on Sunday, April 21, 2019, , and the motion was duly seconded by Councilperson Leighton. All those present voted in favor of the motion. Motion carried.

SV Varsity Football Team – The presentation to honor the SV Varsity Football Team will take place at 7:30 p.m.

## **VOICE OF THE PUBLIC:**

Supervisor Rounds opened the floor to the public at 6:51 p.m.

There being no presentations to be brought before the Board, the floor was declared closed at 6:51 p.m.

A brief recess was taken from 6:51 p.m. to 7:01 p.m.

### **PUBLIC HEARING – 7:01 p.m. – TOB Parkland Alienation to TOB Volunteer Fire Company**

Town Clerk Conklin confirmed that the Notice of Public Hearing had been properly posted and published. The purpose of the public hearing is to consider input on the Town of Binghamton proposed parkland alienation to the Town of Binghamton Fire Company. Supervisor Rounds read the following: A parkland alienation occurs when a municipality wishes to sell, lease or discontinue the use of municipal parkland. Parkland alienation can be applicable to every municipal park in New York State whether owned by city, town, county or village. In order to convey parkland to a nonpublic entity or to use parkland for another purpose, the municipality must receive prior authorization from the New York State Office of Parks, Recreation and Historical Preservation in the form of legislation enacted by the New York State Legislature, and approved by the Governor. The Bill by which the Legislature grants authorization is commonly referred to as a Parkland Alienation Bill. Supervisor Rounds further stated that the reason for the public hearing is that there is a ten step process to this, and step number three involves the public. Instead of having it brought up at one of the Board meetings, the Board thought they would take the opportunity to have an official public hearing about it. Supervisor Rounds requested that one of the Fire Company's attendees explain why they would like to have this property back from the Town. The property is adjacent to Fire Station No. 3 on Park Avenue. The Fire Company already owns part of the property, which has a baseball field on it. The Fire Company owns three-quarters, and the Town owns roughly one-quarter. The Fire Company would like the whole parcel for additional space.

Jerry Emmons – Chief, TOB Volunteer Fire Company – 1913 Hawleyton Road - Mr. Emmons stated that the reason the Fire Department would like the property back is for a new station in the future, a staging area for apparatus, and it is also their emergency operations center.

Supervisor Rounds opened the floor to anyone wishing to speak in favor of or in opposition to the parkland alienation. There being no presentations brought before the Board, the floor was declared closed. Supervisor Rounds stated that there is no action that the Board needs to take at this point, and that the public hearing completes step three in the process. She further stated that the Board will speak with Deputy Town Attorney Pope regarding the next steps, which includes notifying the State Parks to determine if there is funding, and then proceed with the next steps.

(Public Hearing Notice Appended)

**PUBLIC HEARING – 7:05 p.m. – 2019 TOB Volunteer Fire Company Contract** – Town Clerk Conklin confirmed that the Notice of Public Hearing had been properly posted and published. The purpose of the public hearing is to consider input on a proposed 2019 Fire Company Contract. Town Attorney Pope stated that for years the contract the Town has had



with the Fire Company, other than changing the dollar amount, was pretty much a form contract that Board after Board, and Fire Company after Fire Company had approved. He further stated that last year there was a new Town Law and Village Law that came into effect, which requires additional provisions to be in all fire company contracts that revolve around three different areas. The first category is to provide for more of a budget disclosure. There are requirements that need to be in the contract so that the Fire Company will provide in advance those types of budgetary items, whether it is for supplies, repairs, tires, etc. Now, there has to be wording in the contract that requires the Fire Company to produce that information to the Town Board. The second category is a number of different documents that are required to be kept by the Fire Company, but were never really required to be disclosed to the Town Board. These are all routine things, i.e., IRS documentation, etc. Now, there has to be provisions in the Contract where the Fire Company is required to provide such information to the Town Board. The third category, which almost all municipalities now have to have, is a sexual harassment policy, but it goes further than that. Under New York State Law, all contractors or suppliers that are dealing with towns and villages, have to certify that they, too, have an acceptable sexual harassment policy in place. If they do not, or they do not self-certify, then the towns and villages are precluded from using those types of contractors or suppliers. He stated that the form contract that was received from the Fire Company's attorney is perfectly fine, except these required provisions need to be added. Town Attorney Pope has spoken with the Fire Company's attorney. Town Attorney Pope will put the requirements in the Contract, and then have the Fire Company's attorney look it over and approve the Contract. Town Attorney Pope is suggesting to the Town Board this evening, if they so desire, to approve the Contract subject to review, and approval by the Town Attorney. That will allow the Contract to be approved this evening so that it can move forward, but gives him the latitude to get the required provisions into the Contract. Supervisor Rounds opened the floor to anyone wishing to speak in favor of or in opposition to the 2019 TOB Fire Company Contract.

Watrous Polhamus – 1785 Pierce Creek Road – Mr. Polhamus asked if there would be a delay in the funding to the Fire Company. Supervisor Rounds replied that there will be no delay in the funding. Mr. Polhamus asked if the Fire Company will receive the funding this month. Supervisor Rounds replied that the Contract does state January 31<sup>st</sup>. Town Attorney Pope replied that typically while the Contract says January 31<sup>st</sup>, there have been some years that it has lagged into the first week of February, and it should not hold anything up in terms of funding. Supervisor Rounds stated that the Town usually does wait until the Town receives money from the County (one of the tax revenues). She further stated that the Fire Company does usually get the funding on time or roughly thereafter. Mr. Polhamus asked if the Town is not going to delay the funding until the added provisions of the Contract are complied with or while the contract is in negotiation. Supervisor Rounds replied that the negotiations the Town is asking for are legally bound provisions to have in the contract. Mr. Polhamus asked if the attorneys working on the provisions of the Contract would hold up funding. Town Attorney Pope stated that the two attorneys would not be spending a lot of time on the provisions; the provisions are statutory.

A motion was made by Councilperson Bensley to approve the 2019 TOB Fire Company Contract subject to the Town Attorney's approval, and the motion was duly seconded by Deputy Supervisor Xlander. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:



Ayes: Rounds, Cline, Xlander, Bensley, Leighton

Absent: None

Nays: None

Declared adopted.

(Resolution and Notice of Public Hearing Appended)

**PUBLIC HEARING – 7:14 p.m. – WBNG Transmission Building** – Town Clerk Conklin confirmed that the Notice of Public Hearing had been properly posted and published. The purpose of this public hearing is to consider input on a Preliminary Plan submitted by WBNG for the proposed new transmission building to be located at its property on Ingraham Hill Road in the Town of Binghamton pursuant to Town of Binghamton Zoning Code Chapter 240 involving a Planned Development District. Michael Haas, Landscape Architect, Delta Engineers, Architects & Surveyors, representing WBNG for the tower transmission building replacement, gave a brief overview of the process of replacing the tower transmission building. Town Attorney Pope explained that the Town Board needs to be declared the lead agency, and then the Board will go through Part 1, 2 and 3 of the SEQR form. Mr. McGowan explained that the TOB Planning Board met in December to review the proposal by WBNG. At that meeting, the Planning Board motion a made, seconded the motion, a discussion was held, and the Planning Board recommended to the Town Board to approve the proposal. The Planning Board requested that a short form SEQR be completed.

Supervisor Rounds opened the floor to anyone wishing to speak in favor of or in opposition to the WBNG Transmission Building.

Jerry Emmons – Chief, TOB Volunteer Fire Company – 1913 Hawleyton Road – Mr. Emmons asked if the roadway to the proposed transmission building is to be 18 feet. Mr. Haas replied that the width of the roadway should be at least 18 feet wide. Mr. Emmons made a request that the width of the roadway be 20 feet in order for apparatus to turn around. Mr. Haas replied that they put in a very large turning radius in the event construction equipment is needed for work on the tower, but they would accommodate his request for a larger turn around.

The floor was declared closed at 7:29 p.m. to honor the SV Varsity Football Team.

**NEW BUSINESS (Continued):**

SV Varsity Football Team – The SV Varsity Football Team was honored from 7:30 p.m. to 7:54 p.m. by the Town of Binghamton.

There was no further new business.

**PUBLIC HEARING – Reconvened at 7:54 p.m. – WBNG Transmission Building (Continued)** – Supervisor Rounds re-opened the public hearing at 7:54 p.m. Town Attorney Pope explained that this matter falls under the Planned Development District Zoning under the TOB Code, and that it is different than the normal, residential and/or commercial zoning. Consequently, there are a few steps that need to be followed. First, the matter had to go to the

Planning Board to provide a recommended approval to the Town Board, and then a public hearing was held this evening, which has been opened and closed. If approved tonight, the applicant puts the final details together on the Preliminary Development Plan, which enables them to put together the Final Development Plan. He further explained that even though a SEQR may not be required for this particular process, once a municipality determines that it is going to use a SEQR process, there is part 1, which is filled out by the applicant, part 2, which the municipality has to go through and answer some questions, and then part 3 is to determine whether or not there are any significant environmental impacts related to this particular proposed development. Town Attorney Pope stated that the Board has to make a motion declaring them the lead agency. Then he will work through the SEQR form. He further stated that the next Resolution will be to declare that there is no significant adverse environmental impact, and after SEQR is taken care of, the Board can vote on the Preliminary Development Plan.

A motion was made by Councilperson Cline declaring the Town of Binghamton Town Board to be the lead agency with respect to the WBNG Preliminary and Final Development Plan, and the motion was duly seconded by Councilperson Bensley. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Cline, Xlander, Bensley, Leighton                      Absent: None

Nays: None

Declared adopted.

(Resolution and Notice of Public Hearing Appended)

Town Attorney Pope stated that the applicants prepared part 1 of the SEQR review form, which he reviewed for attendees. He then reviewed, and answered questions on part 2 of the SEQR review form. Town Attorney Pope stated that Part 3 of the SEQR review form provides the Board with two choices based upon the questions and answers on part 1 and part 2; to determine that there is a potentially larger significant adverse impact, which he stated is not applicable, or that it will not result in any significant adverse environmental impact. A motion was made by Deputy Supervisor Xlander to declare the proposed action by WBNG to have little or no significant adverse environmental impact, and the motion was duly seconded by Councilperson Leighton. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Cline, Xlander, Bensley, Leighton                      Absent: None

Nays: None

Declared adopted.

(Resolution Appended)



Town Attorney Pope stated that unless the Board has any questions or wish to discuss the plan as described by Mr. Haas or discuss any provided documentation, they can pass the next required Resolution. Councilperson Cline stated that the only public comment concerned the two foot increase for the width of the driveway for apparatus. Town Attorney Pope asked about the stated conditions, including the increase from 18 to 20 feet; how does Mr. Haas propose to reference that in the final development plan; will it be on the drawings or in a separate letter or a combination? Mr. Haas replied that the dimensions of the roadway will be identified as 20 feet on the layout plan. Town Attorney Pope asked how Mr. Haas will deal with the other stated conditions. Mr. Haas replied that the one condition relative to the transmission building will be in a transmittal or cover letter submitted with the building permit application. Town Attorney Pope stated that he would like to see it in some form of writing that will go to the Planning Board so that the Planning Board can review it, and then it will come back to the Town Board. Councilperson Bensley asked if the existing building contains any asbestos. Mr. Krummenacker replied that he does not believe so; that the building has been inspected and passed inspection, and that the building is up to code. He further stated that a series of work has been done there; there was an electrical service interruption last summer, and in order to get electrical service back in, they had everyone look at it; NYSEG was responsible for that, and NYSEG would not let WBNG go back on the air unless it passed. To the best of his knowledge, there is no asbestos. Councilperson Bensley said that the comment was made that the existing building would be demolished within six months and the ground returned to its previous state. Councilperson Bensley asked how long the decision process will be once the building is finally vacated by the last tenant; between that decision point and the decision to demolish it. Mr. Krummenacker replied that the building may never be vacant as it currently has an AM transmitter in it, and it is a very costly project for an AM transmitter to leave where they currently are housed. He further stated that they would probably shut down, and go out of business because of the cost of moving the equipment. There is a possibility that the FM side may move to the transmission building that is being proposed to be constructed. WBNG has a long lease with the AM station, so the terms of the lease may go another 10 years before re-negotiating for the next 10 year term. The AM station may stay there forever. He stated that if the day comes the AM station decides to close shop, Quincy Media Inc.'s intention would be to remove the building, and put the ground back to its normal, grassy facility. Supervisor Rounds inquired if the new and old buildings will be next to each other. Mr. Haas stated that they will be a distance of approximately 120 to 150 yards apart. A motion was made by Deputy Supervisor Xlander to approve the Preliminary Development Plan with the stated conditions, and to refer the matter back to the Planning Board to consider the WBNG Final Development Plan for a recommendation to the Town Board, and the motion was duly seconded by Councilperson Bensley. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Cline, Xlander, Bensley, Leighton

Absent: None

Nays: None

Declared adopted.

(Resolution Appended)

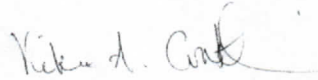


**ADJOURNMENT:**

A motion was made by Councilperson Cline to adjourn the meeting at 8:14 p.m., and the motion was duly seconded by Councilperson Bensley. All those present voted in favor of the motion. Motion carried.

*The next meeting of the Town of Binghamton Town Board will be a Work Session to be held on Tuesday, February 5, 2019, 5:30 p.m., at the Town of Binghamton Town Hall, 279 Park Avenue, Binghamton, NY.*

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Vickie A. Conklin".

Vickie A. Conklin  
Town Clerk

## RESOLUTION

At a regular meeting of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town of Binghamton Community Center, 1905 Coleman Road, Binghamton, New York, on the 15th day of January, 2019 at 6:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Norman Cline  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

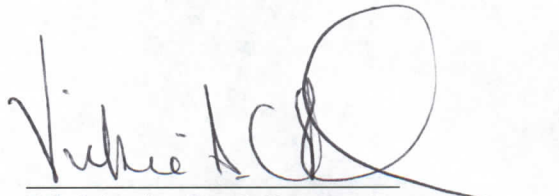
The Resolution set forth below was duly offered by Councilperson Cline, who moved its adoption, and was seconded by Councilperson Xlander.

A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Rounds, Cline, Xlander, Leighton, Bensley

NAYS: None

The Resolution was then declared adopted.



Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board has before it for approval, certain Audited Claims and a request for authorization that said Audited Claims be paid by the Town of Binghamton.

**NOW, THEREFORE**, be it

**RESOLVED**, that upon review of the Audited Claims by those Board Members present, the said Audited Claims are hereby approved for payment by the Town of Binghamton; and be it further

**RESOLVED**, that such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.



## RESOLUTION

At a regular meeting of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town of Binghamton Community Center, 1905 Coleman Road, Binghamton, New York, on the 15th day of January, 2019 at 6:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Norman Cline  
Council Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

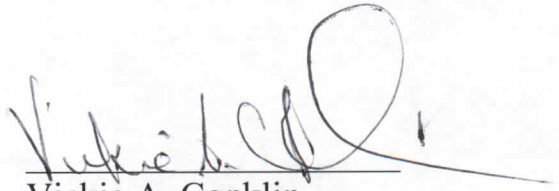
The Resolution set forth below was duly offered by Councilperson Bensley, who moved its adoption, and was seconded by Councilperson Xlander.

A vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: All

NAYS: None

The Resolution was then declared adopted.



Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board has before it a recommendation to approve and adopt the following policies for the Town of Binghamton: Procurement Policy; Purchase Order Use Policy; Voucher Approval Process Policy; Automobile Use Policy; Credit Card Use Policy; Meal Policy for Highway & Sewer Departments; Attendance at Conference Policy.

**NOW, THEREFORE**, be it

**RESOLVED**, that the Procurement Policy, Purchase Order Use Policy, Voucher Approval Process Policy, Automobile Use Policy, Credit Card Use Policy, Meal Policy for Highway & Sewer Departments and Attendance at Conference Policy are all hereby approved and adopted; and be it further

**RESOLVED**, that the Town Supervisor and such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.

## **NOTICE OF PUBLIC HEARING TOWN OF BINGHAMTON**

**PLEASE TAKE NOTICE** that the Town Board of the Town of Binghamton, Broome County, New York has approved a resolution calling for a public hearing to consider input on the Town of Binghamton proposed parkland alienation to the Town of Binghamton Fire Company. A public hearing will be held on the proposed action at the Town Hall, 279 Park Avenue, Binghamton, New York on Tuesday, January 15, 2019 at 7:01 P.M., at which time all persons interested in the subject matter thereof will be heard. The purpose of the public hearing shall be to receive public input on this issue and to evaluate and consider adoption and approval of the foregoing.

Please take further notice that any information concerning the proposed Town of Binghamton parkland alienation which is the subject matter of the public hearing is available for inspection at the Town Hall in the Town Clerk's office Monday through Friday 8:00 A.M. through 5:00 P.M.

**Dated: December 19, 2018**

**Vickie A. Conklin, Town Clerk**



## **RESOLUTION**

At a regular meeting of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town of Binghamton Community Center, 1905 Coleman Road, Binghamton, New York, on the 15th day of January, 2019 at 6:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Norman Cline  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

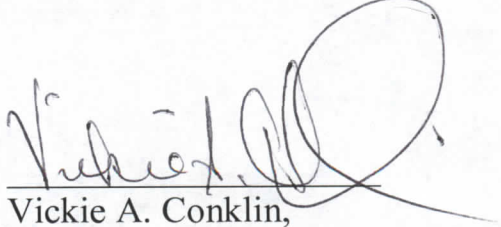
The Resolution set forth below was duly offered by Councilperson Bensley, who moved its adoption, and was seconded by Councilperson Xlander.

A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Rounds, Xlander, Cline, Bensley, Leighton

NAYS: None

The Resolution was then declared adopted.



Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board has before it a recommendation to approve the 2019 Town of Binghamton Fire Company Contract, subject to review and approval of the Town Attorney.

**NOW, THEREFORE**, be it

**RESOLVED**, that the 2019 Town of Binghamton Fire Company Contract, subject to review and approval of the Town Attorney, is hereby approved; and be it further

**RESOLVED**, that the Town Supervisor and such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.

## **NOTICE OF PUBLIC HEARING TOWN OF BINGHAMTON**

**PLEASE TAKE NOTICE** that the Town Board of the Town of Binghamton, Broome County, New York has approved a resolution calling for a public hearing to consider input on a proposed 2019 Fire Company Contract. The public hearing will be held at Town Hall, 279 Park Avenue, Binghamton, New York on Tuesday, January 15, 2019 at 7:02 P.M., at which time all persons interested in the subject matter thereof will be heard. The purpose of the public hearing shall be to receive public input on this issue and to evaluate and consider approval of the foregoing.

Please take further notice that the proposed 2019 Fire Company Contract which is the subject matter of the public hearing is available for inspection at the Town Hall in the Town Clerk's office Monday through Friday 9:00 A.M. through 4:00 P.M.

**Dated: December 19, 2018**

**Vickie A. Conklin, Town Clerk**



## **RESOLUTION**

At a regular meeting of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town of Binghamton Community Center, 1905 Coleman Road, Binghamton, New York, on the 15th day of January, 2019 at 6:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Norman Cline  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

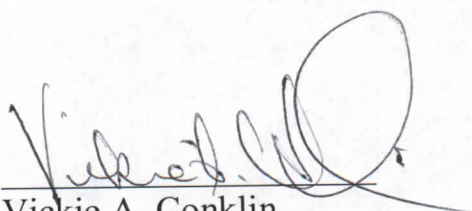
The Resolution set forth below was duly offered by Councilperson Cline, who moved its adoption, and was seconded by Councilperson Bensley.

A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Rounds, Xlander, Cline, Bensley, Leighton

NAYS: None

The Resolution was then declared adopted.



Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board has before it a recommendation to declare the Town Board as lead agency as part of the SEQR review process for the proposed WBNG Transmission Building Project.

**NOW, THEREFORE**, be it

**RESOLVED**, that the declaration of the Town Board as lead agency for the SEQR review process for the proposed WBNG Transmission Building Project, is hereby approved; and be it further

**RESOLVED**, that the Town Supervisor and such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.

## **NOTICE OF PUBLIC HEARING TOWN OF BINGHAMTON**

**PLEASE TAKE NOTICE** that the Town Board of the Town of Binghamton, Broome County, New York has approved a resolution calling for a public hearing to consider input on a Preliminary Plan submitted by WBNG for the proposed new transmission building to be located at its property on Ingraham Hill Road in the Town of Binghamton pursuant to Town of Binghamton Zoning Code Chapter 240 involving a Planned Development District. The public hearing will be held at Town Hall, 279 Park Avenue, Binghamton, New York on Tuesday, January 15, 2019 at 7:03 P.M., at which time all persons interested in the subject matter thereof will be heard. The purpose of the public hearing shall be to receive public input on this issue and to evaluate and consider approval of the foregoing.

Please take further notice that the proposed WBNG Preliminary Plan, which is the subject matter of the public hearing is available for inspection at the Town Hall in the Town Clerk's office Monday through Friday 9:00 A.M. through 4:00 P.M.

**Dated: December 19, 2018**

**Vickie A. Conklin, Town Clerk**



## RESOLUTION

At a regular meeting of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town of Binghamton Community Center, 1905 Coleman Road, Binghamton, New York, on the 15th day of January, 2019 at 6:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Norman Cline  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

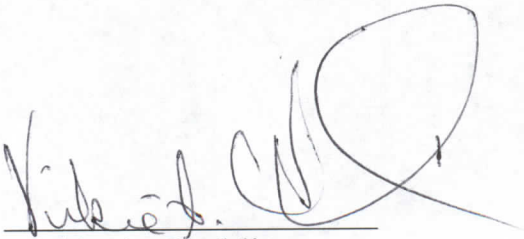
The Resolution set forth below was duly offered by Councilperson Xlander, who moved its adoption, and was seconded by Councilperson Leighton.

A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Rounds, Xlander, Cline, Bensley, Leighton

NAYS: None

The Resolution was then declared adopted.



Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board declared itself as lead agency as part of the SEQR review process for the proposed WBNG Transmission Building Project; and

**WHEREAS**, the Town Board as part of the SEQR review process reviewed and discussed the details of the Part 1 and Part 2 of the SEQR Environmental Assessment forms.

**NOW, THEREFORE**, be it

**RESOLVED**, that upon review and discussion of the details of the Part 1 and Part 2 of the SEQR Environmental Assessment forms, duly determined and declared that the proposed WBNG Transmission Building Project would have no significant environmental impact; and be it further

**RESOLVED**, that the Town Supervisor is authorized to sign Part 3 on behalf of the Town Board and that such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.

## RESOLUTION

At a regular meeting of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town of Binghamton Community Center, 1905 Coleman Road, Binghamton, New York, on the 15th day of January, 2019 at 6:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Norman Cline  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

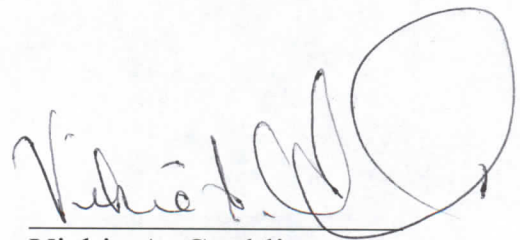
The Resolution set forth below was duly offered by Councilperson Xlander, who moved its adoption, and was seconded by Councilperson Bensley.

A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Rounds, Xlander, Cline, Bensley, Leighton

NAYS: None

The Resolution was then declared adopted.

A handwritten signature in black ink, appearing to read 'Vickie A. Conklin', is written over a horizontal line.

Vickie A. Conklin,  
Town Clerk



**RESOLUTION:**

**WHEREAS**, the Town Board has before it for approval the Preliminary Development Plan with Conditions for the proposed WBNG Transmission Building Project; and

**WHEREAS**, the Planning Board has recommended approval of the Preliminary Development Plan with Conditions for the proposed WBNG Transmission Building Project.

**NOW, THEREFORE**, be it

**RESOLVED**, that upon review and discussion of the details of the Preliminary Development Plan with Conditions for the proposed WBNG Transmission Building Project, including the recommendation of the Planning Board, the Preliminary Development Plan with Conditions is hereby approved; and be it further

**RESOLVED**, that the Town Planning Board is authorized to review the Final Development Plan for the proposed WBNG Transmission Building Project and to report its recommendations to the Town Board, and that such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.