

**TOWN OF BINGHAMTON**  
**TOWN BOARD WORK SESSION & 2020 REORGANIZATIONAL MEETING**  
**January 7, 2020**

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**MINUTES OF THE WORK SESSION OF THE TOWN OF BINGHAMTON TOWN BOARD HELD ON TUESDAY, JANUARY 7, 2020, 5:30 P.M., TOWN OF BINGHAMTON TOWN HALL, 279 PARK AVENUE, BINGHAMTON, NEW YORK.**

The meeting was called to order by Supervisor Rounds at 5:33 p.m.

**ROLL CALL:**

E. Rounds, Supervisor	Present	M. Leighton, Councilperson	Present
V. Xlander, Deputy Supervisor	Present	M. Bensley, Councilperson	Present
D. Nye, Councilperson	Absent		

**OTHERS PRESENT:**

V. Conklin, Town Clerk	M. Donahue, Highway Superintendent
A. Pope, Town Attorney	0 Guests
N. Pappas, Code Enforcement Officer/Buildings & Grounds	

**2020 ORGANIZATIONAL RESOLUTION** – A motion was made by Councilperson Leighton to approve a Resolution to adopt the 2020 Organizational Resolution, and the motion was duly seconded by Councilperson Xlander. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Xlander, Bensley, Leighton                      Absent: Nye

Nays: None

Declared adopted.

(Resolution Appended)

Supervisor Rounds made the following statement: A motion may be made to go into an executive session to discuss a legal matter and/or a personnel matter regarding a particular employee after the meeting is convened.

**APPROVAL OF AUDITED CLAIMS:**

Councilperson Xlander made the motion to approve a Resolution to approve the following claims as audited:

<u>2019</u>		
Lighting	Claim No. 1146	\$ 734.41
Sewer	Claim No. 1147	\$ 42.43
Water	Claim No. 1148-1152	\$ 980.65
Highway	Claim No. 1153-1170	\$ 9,303.78
General	Claim No. 1171-1197	\$ 21,021.87

2020

Sewer	Claim No. 1	\$ 5,748.20
Water	Claim No. 1	\$ 5,748.20
Highway	Claim No. 2-4	\$ 33,644.92
General	Claim No. 5-16	\$ 42,245.76

The motion was duly seconded by Councilperson Bensley. All those present voted in favor of the motion. Motion carried. There was discussion regarding paying bills online as opposed to regular mail so as not to incur late fees and penalties if the bills have not been approved/paid prior to their payment due date. A roll call vote resulted in the following:

Ayes: Rounds, Xlander, Bensley, Leighton                      Absent: Nye

Nays: None

Declared adopted.

(Resolution Appended)

**RECOGNITION OF MINUTES:**

There were changes/corrections made to the December 17, 2019 regular Town Board meeting. The meeting minutes will be re-posted on the TOB website.

**COMMUNICATIONS AND ANNOUNCEMENTS:**

Highway Department – Curbside Christmas Tree Pick Up – on Garbage Days through January 16, 2020

Martin Luther King Day – TOB Municipal Buildings will be closed on Monday, January 20, 2020 in Observance of Martin Luther King Day

VFW Post 1611 – Pancake Breakfast – Sunday, January 26, 2020 from 8:00 a.m. to 11:00 a.m. at the TOB Community Center

**OFFICIALS AND COMMITTEE REPORTS:**

Planning Board – The next regularly scheduled meeting will be a joint meeting with the ZBA, which will be a training session, to be held on Monday, January 13, 2020 at 6:30 p.m. at the TOB Town Hall.

Zoning Board of Appeals – The next regularly scheduled meeting will be a joint meeting with the Planning Board, which will be a training session, to be held on Monday, January 13, 2020 at 6:30 p.m. at the TOB Town Hall.

Youth Commission – The next regularly scheduled meeting will be held on Thursday, January 16, 2020. New benches, and two sets of bleachers have been ordered.

Code Enforcement/Building & Grounds – Mr. Pappas received three quotes for a new furnace/boiler for the Town Hall. The furnace replacement project will have to go out for bid per Town Attorney Pope.

Highway Department – The water main break going to the water tank has been repaired. Highway Superintendent Donahue will be contacting Engineer Martin about finishing the sanitary lining on W. Hamton Road. There has been no update from the State on the grant application for a new water tank. Christmas Tree pick up has begun.

TOB Volunteer Fire Co. – There was no update.

### **SUPERVISOR'S REPORT:**

BC Association of Towns and Villages Monthly Meeting – The next monthly meeting will be held on Thursday, January 23, 2020 at Atrio at 6:00 p.m. The guest speaker will be BC Executive Jason Garnar.

### **UNFINISHED BUSINESS:**

Spectrum Franchise Agreement - Update – Supervisor Rounds and Deputy Town Attorney Pope has a meeting with a representative from Charter on Thursday at 1:30 p.m.

Highway Department – Williamson Law Book – Highway Superintendent Program – A motion was made by Councilperson Bensley to approve a Resolution to approve the Highway Department to purchase the Williamson Law Book Highway Superintendent Program for a cost of \$4,900, onsite training and travel for mileage at a cost of \$294, and a cost of \$965 for annual support, and the motion was duly seconded by Councilperson Xlander. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Xlander, Bensley, Leighton

Absent: Nye

Nays: None

Declared adopted.

(Resolution Appended)

There was no further unfinished business.

### **NEW BUSINESS:**

Self-Storage Units – Code Updates – The code update considerations are as follows: Broadening the scope of the permitted use of a warehouse (the property is currently zoned commercial with the permitted use of a warehouse on the property), to include self-storage units. It was agreed that if the permitted use for self-storage units is approved, it has to be attractive, i.e., nicely landscaped so that it looks like it belongs there as much as it can. It was also agreed that the self-

storage units cannot be units that are just thrown on the property with locks on them, or be tractor trailer containers. The set-back for detached accessory buildings, permitted size for detached accessory buildings in front of homes, how many accessory buildings are allowed, and how many unlicensed vehicles are allowed on a resident's property were discussed. The proposed changes will be discussed at the joint Planning Board/Zoning Board meeting on Monday, January 13, 2020.

Smith Brothers Insurance – Group Discount For Employees on Auto & Homeowners Insurance –  
Smith Brothers Insurance will be at the Town Hall on February 6, 2020 to meet with employees who are interested in obtaining quotes for their auto and/or homeowners insurance.

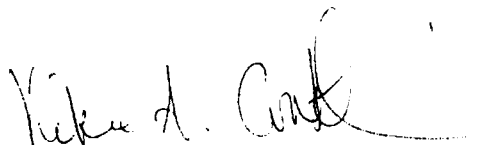
There was no further new business.

### **ADJOURNMENT:**

A motion was made by Councilperson Bensley to adjourn the meeting at 7:12 p.m., and the motion was duly seconded by Councilperson Xlander. All those present voted in favor of the motion. Motion carried.

The next meeting of the Town of Binghamton Town Board will be a regular Town Board Meeting at 7:00 p.m. on January 21, 2020, at the Town Hall, 279 Park Avenue, Binghamton, NY.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Vickie A. Conklin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Vickie A. Conklin  
Town Clerk

**TOWN OF BINGHAMTON**  
**2020 ORGANIZATIONAL MEETING**  
**January 7, 2020**  
**RESOLUTION 01-20**

**WHEREAS** the Town Board of the Town of Binghamton at its regular meeting on January 7, 2020, is meeting for the purpose of organization for the year 2020, and

**WHEREAS** after due deliberation and consideration, said Board wishes to organize for the year 2020 as follows:

**NOW, THEREFORE BE IT RESOLVED**, upon motion of Councilperson Leighton and seconded by Councilperson Xlander as follows:

**1. WORK SESSION AND TOWN BOARD MEETING SCHEDULE**

The Town Board shall hold its work sessions at the Town Hall, 279 Park Avenue in the Town of Binghamton, on the first Tuesday of each month at 5:30 p.m. The Town Board shall hold its regular Board meetings at the Town Hall, 279 Park Avenue in the Town of Binghamton, on the third Tuesday of each month at 7 p.m. with the following exception:

(i) November – Thurs., 11/5/20 (because of Election Day on 11/3/20)

In the event that for some reason, such as adverse weather or road conditions or some other emergency, it is impossible to hold a scheduled meeting, such meeting shall be cancelled by consent of a majority of the Town Board, and all business shall be conducted on an alternate date set by the Supervisor and Town Board.

**2. ORDER OF BUSINESS**

The order of business (agenda) at Town Board meetings shall be:

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of Audited Claims
- (5) Approval of Minutes
- (6) Voice of the Public
- (7) Communications and Announcements
- (8) Officials and Committee Reports
- (9) Supervisor's Report
- (10) Unfinished Business
- (11) New Business
- (12) Voice of the Public
- (13) Adjournment

The order of business (agenda) at Town Board Work Session shall be:

- (1) Call to Order
- (2) Roll Call
- (3) Approval of Audited Claims
- (4) Communications & Announcements
- (5) Officials and Committee Reports
- (6) Unfinished Business
- (7) New Business
- (8) Adjournment

### **3. TOWN HALL OFFICE HOURS**

The office hours for the Town Hall in 2020 shall be 8:30 a.m. until 4 p.m.

### **4. 2020 HOLIDAY SCHEDULE**

The Town shall have thirteen (13) paid holidays during 2020 as follows:

New Year's Day – Designated Holiday	Wednesday, January 1, 2020
Martin Luther King Day	Monday, January 20, 2020
President's Day	Monday, February 17, 2020
Good Friday	Friday, April 10, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 7, 2020
Columbus Day	Monday, October 12, 2020
Veterans Day	Wednesday, November 11, 2020
Thanksgiving Day	Thursday, November 26, 2020
Thanksgiving – Designated Holiday	Friday, November 27, 2020
Christmas – Designated Holiday	Thursday, December 24, 2020
Christmas	Friday, December 25, 2020

### **5. RETAINER OF ATTORNEY**

Alan J. Pope of counsel to the law firm of Coughlin & Gerhart, and Rosemarie Pope from the law firm of Rosemarie Pope, Esquire, are retained to render professional legal services to the Town Board, Planning Board, and Zoning Board of Appeals and all special districts present and future of the Town of Binghamton, as may be required on legal matters during 2020, with Alan J. Pope serving as Town Attorney and Rosemarie Pope serving as Deputy Town Attorney.

### **6. RETAINER OF ENGINEER**

The firm of Clark Patterson Lee is retained as the primary engineer to render such professional engineering services to the Town Board of the Town of Binghamton, the Town Planning Board, the Consolidated Water District, the Consolidated Sewer District, and any other Town Districts and entities present or future as may be required by said Town until December 31, 2020, with John Martin, P.E. as consulting engineer. Griffiths Engineering is retained to render such professional engineering services in relation to MS4 and CMOM.

## **7. AUDIT OF 2019 BOOKS**

Mike Wolyniak is retained to audit the 2019 books for the Town of Binghamton.

## **8. OFFICIAL NEWSPAPER**

The Press & Sun-Bulletin and the Country Courier are designated as the official newspapers for the Town of Binghamton for the year 2020 with either or both newspapers being sufficient for the giving of legal notices or legal advertisements.

## **9. DEPOSITORIES FOR TOWN MONIES**

The Town of Binghamton, pursuant to Sect. 64-1 of the Town Law, must designate certain banks as depositories for Town funds. NBT banks in Broome County are designated as depositories for the Town of Binghamton for the year 2020.

## **10. INVESTMENT OF TOWN MONIES**

Inasmuch as it is sound financial practice for the Town to invest monies which are not required for immediate expenditure, BE IT RESOLVED that Supervisor Rounds be authorized to deposit and invest such monies in accordance with the General Municipal Law, Section 11, Local Finance Law 165.00 (b) and the power to invest monies in the Capital Reserve Fund under Section 6-c of the General Municipal Law is hereby delegated to Supervisor Rounds under Subdv. 7 of Sect. 6-c.

## **11. OPENING BIDS**

Supervisor Rounds is authorized to open all bids received for items used by the Town requiring bidding, pursuant to Sect. 103 of the General Municipal Law for the year 2020.

## **12. PURCHASING OF STATE BIDS**

Town of Binghamton Officials are authorized to purchase goods through State and County bid prices and contracts.



### 13. OFFICIALS' EXPENSES

Pursuant to section 102 of the Town Law, the Supervisor, Councilpeople, Town Justice, Town Clerk, Highway Superintendent, and deputies are authorized to incur certain expenses and to be reimbursed therefore as Town charges. Authorized Town Officials and employees designated by the Supervisor are authorized to use their automobiles for Town purposes and will be reimbursed for mileage costs at 57.5 cents per mile (subject to review) when said costs are submitted on a voucher accompanied by an itemized statement of the nature of the expense.

Regarding meal expenses, expenses will be reimbursed unless they are included in the application or registration fee for an authorized class/conference. Be it further moved as regarding expenses to be reimbursed:

#### Major Metropolitan Areas

Breakfast	\$13.00
Lunch	15.00
Dinner	33.00

#### Other than Major Metropolitan Areas

Breakfast	\$ 10.00
Lunch	11.00
Dinner	25.00

### 14. AUDIT OF CLAIMS

Approval of claims for payment by the Town of Binghamton during 2020 will be done by having members of the Board audit the vouchers or invoices and sign the abstracts only. Pre-payment of bills will be allowed for utilities, postage, and similar type bills, but they must be presented at the next Town Board meeting for proper audit by the Board.

### 15. PROCUREMENT POLICY

All Departments and Employees of the Town will follow the Town of Binghamton Procurement Policy as set forth as adopted by the Town Board June 21, 1994, amended April 21, 2009, and may be reviewed and amended thereafter.

### 16. ASSOCIATION OF TOWNS MEETINGS

No one will be attending the Association of Towns meeting in 2020. Alternative training and workshops will be provided.

### 17. DESIGNATION OF DELEGATES TO ASSOCIATION OF TOWNS MEETING

There is no designation of delegates in 2020 because no one will be attending the meeting.

### 18. JURY EXPENSES

The Town shall be responsible for the costs in the event that juries have to be sequestered and shall pay the jurors the prescribed legal amount per day or part of a day actually served on the jury. The Town Board authorizes the Justice to hire, where necessary, certified stenographers and to purchase original transcripts in the event of an Appeal.

## **19. SERVICE OFFICER, BUDGET OFFICER, AND ADMINISTRATOR OF SPECIAL DISTRICTS**

Supervisor Rounds shall be designated Service Officer, Budget Officer, and Administrator of Special Districts for the Town of Binghamton for the year 2020.

## **20. PETTY CASH FUND**

A petty cash fund of \$100 is hereby authorized for Nadine Pappas, Water/Sewer Billing Clerk; \$100 for Vickie Conklin, Town Clerk; \$100 for Michael Donahue, Highway Superintendent; and \$100 for Martha Nuzzela, Court Clerk.

## **21. 2020 TOWN BOARD LIAISONS**

The following liaisons have been designated for 2020, and the following Town Board members have been appointed to serve:

Youth Commission – Councilperson Mark Leighton  
Planning Board - Councilperson Vicky Xlander  
Zoning Board of Appeals - Councilperson Dean Nye  
Personnel Committee – Councilpersons Vicky Xlander and Mike Bensley  
Audit Committee – Councilpersons Vicky Xlander and Mike Bensley  
Personnel (Highway) – Supervisor Elizabeth Rounds

## **22. ZONING BOARD OF APPEALS**

Gerardo Tagliaferri is hereby appointed to serve as Chairman for a period of one year to expire on December 31, 2020.

Tom Bensley is hereby appointed to serve as a member to fill the unexpired term of Tim Cooper to expire on December 31, 2021.

Theresa Taro is hereby appointed to serve as a member for a period of five years to expire on December 31, 2023.

## **23. PLANNING BOARD**

Christopher Streno is hereby appointed to serve as Chairman, for a period of one year to expire December 31, 2020.

## **24. YOUTH COMMISSION**

Christopher Streno is hereby appointed to serve as the Director of Youth Activities for a term to expire December 31, 2020. The following are being appointed to serve on the Youth Commission: David Birtch, Steven Hughes, Nicole Karium, Fred Lawrence, Josh Spisak, Jerry Warner, and Kyle Wilson.

## 25. APPOINTMENTS OF OFFICIALS AND EMPLOYEES

The following Officials and Employees are appointed to serve in the respective positions for the Town of Binghamton for the year 2020, with term as provided by law and at the pleasure of the Town Board where no term is provided by law:

Deputy Supervisor	Vicky Xlander
Deputy Town Clerk	Paula Edwards
Deputy Registrar	Paula Edwards
Deputy Highway Superintendent	Bob Rolston
Assessor	Joseph Cook
Assessor's Assistant	Amy Ricci
Building Inspector	Nick Pappas
Town Historian	Vickie Conklin
Clerk to Justice	Martha Nuzzela
Ordinance Enforcement Officer	Nick Pappas
Director of Youth Activities	Christopher Streno
Asst. Budget Officer	Sandra Reifler
Records Mgmt. Officer	Vickie Conklin
Vital Statistics Registrar	Vickie Conklin
Community Center Coordinator	Missy Chapman
Secretary to the Highway Superintendent	Nadine Pappas
Secretary to the Supervisor	Sandra Reifler
Secretary – Part Time	Becky Smith
Clerical Staff	Missy Chapman
Clerical Staff	Katherine Karlson

## 26. PAYROLL SCHEDULE

The Town shall set the bi-weekly pay date for 2020 on Wednesdays, in accordance with the payroll schedule as submitted by the Secretary to the Supervisor.

## 27. SCHEDULE OF SALARIES

The following schedule of annual salaries and hourly rates for the positions listed and payment thereof for the Town of Binghamton for the year 2020 as budgeted is adopted:

### OFFICIALS / EMPLOYEES

### ANNUAL SALARY

Supervisor – Elizabeth Rounds	\$ 16,500.00 paid bi-weekly
Budget Officer – Elizabeth Rounds	\$ 1,148.00 paid semi-annually (June/Dec.)
Bookkeeper/Secretary to Supervisor – Sandra Reifler	\$ 48,573.00 paid bi-weekly (inc. \$208 long.)
Asst. Budget Officer – Sandra Reifler	\$ 6,217.00 paid (June/Dec.)
Town Clerk – Vickie Conklin	\$ 35,828.00 paid bi-weekly
Records Mgmt. Officer – Vickie Conklin	\$ 1,298.00 paid annually
Vital Statistics Registrar – Vickie Conklin	\$ 433.00 paid annually
Historian – Vickie Conklin	\$ 541.00 paid annually (Dec.)
Council people – each (4)	\$ 7,500.00 paid bi-weekly
Justice – Lawrence Brinker	\$ 10,930.00 paid bi-weekly
Clerk to Justices – Martha Nuzzela	\$ 9,360.00 paid bi-weekly
Highway Supt. – Michael Donahue	\$ 75,239.00 paid bi-weekly
Asst. Admin.of Water/Sewer – Michael Donahue	\$ 25,079.00 paid bi-weekly
Secretary to Highway Supt. – Nadine Pappas	\$ 40,144.00 paid bi-weekly (inc. \$208 long.)
Water/Sewer Billing Clerk – Nadine Pappas	\$ 10,197.00 paid bi-weekly
Building Inspector/Code Enforcement – Nick Pappas	\$ 20,041.00 paid bi-weekly (inc. \$624 long.)
Code Enforcement – Nick Pappas – Town of Conklin	\$ 26,444.00 paid bi-weekly
ZBA Chairman – Gerardo Tagliaferri	\$ 650.00 paid annually (Dec.)
ZBA Members – (4) each	\$ 500.00 paid annually (Dec.)
ZBA Secretary / ZBA Processor	\$ 155.00 paid each meeting/variance application or a minimum of \$350.00 annually
Planning Board Chairman – Christopher Streno	\$ 1,150.00 paid annually (Dec.)
Planning Board Members – (4) each	\$ 950.00 paid annually (Dec.)
Planning Board Secretary – Debbi Magee	\$ 90.00 paid each meeting
Director of Youth Activities – Christopher Streno	\$ 12,500.00 paid monthly
Community Center Maintenance – Nick Pappas	\$ 3,904.00 paid bi-weekly
Community Ctr. Coordinator / Custodian - Missy Chapman	\$ 5,500.00 paid bi-weekly
Umpire Coordinator – Diane Masters	\$ 632.00 paid semi-annually (June/Dec.)
Umpire	\$ 22.00 paid per game
League Commissioners	\$ 125.00 paid annually / each
Board of Assessment Review – (3) each	\$ 75.00 paid per day
Maintenance Dept. – Nick Pappas	\$ 35,138.00 paid bi-weekly
Youth Bookkeeper – Sandra Reifler	\$ 525.00 paid semi-annually (June/Dec.)

## HOURLY EMPLOYEES

## HOURLY RATE

Clerical Staff	\$12.00 per hour
Laborer – Highway Seasonal	\$12.00 per hour
Seasonal Help – Parks	\$12.00 per hour
Assessor's Clerk – Amy Ricci	\$15.30 per hour
Deputy Town Clerk – Paula Edwards	\$15.30 per hour
Secretary-PT – Becky Smith	\$15.40 per hour
Laborer/Maintenance – Zach Soboleski	\$17.07 per hour
Seasonal Help – Highway - Mowing & Snow	\$ 24.97 per hour
Deputy Highway Supt. – Bob Rolston	\$ 28.05 per hour (includes .30 longevity)
Crew Leader – Lee Cooper	\$ 28.10 per hour (includes .35 longevity)
<i>NOTE: Pay rates and longevity pay for bargaining unit employees are dictated by Union Contract.</i>	

In addition, all full-time, non-elected, salaried, non-bargaining unit employees will receive longevity pay to be based on a 2,080 hour work year, to be capped at a 30 year anniversary date\*. Said longevity pay will be paid annually in December on the following set schedule:

5 years - \$.10 per hour  
10 years - \$.15 per hour  
15 years - \$.20 per hour  
20 years - \$.25 per hour  
25 years - \$.30 per hour  
30 years - \$.35 per hour  
30 years plus - \$.35 per hour

\*NOTE: All full-time, non-elected hourly employees will receive their longevity pay included in their hourly rate.

An employee's anniversary date must fall within the present fiscal year to be included for the employee's longevity pay schedule.

## 28. HEALTH REIMBURSEMENT ACCOUNT (HRA)

The amount allocated for the HRA (Health Reimbursement Account) is as follows for the year 2020:

Councilpersons and Supervisor are eligible for the "full time employee - single" rate of \$1,000. Any employee opting not to take Town Health Insurance is eligible for this HRA account.

## 29. TOWN OF BINGHAMTON FIRE CONTRACT

The Town of Binghamton will contract with the Town of Binghamton Volunteer Fire Company for fire and emergency protection for the year 2020 for the amount of \$ 202,000.

### **30. BROOME VOLUNTEER EMERGENCY SQUAD CONTRACT**

The Town of Binghamton will contract with the Broome Volunteer Emergency Squad for the year 2020. BVES shall be designated as the primary emergency medical response provider for ambulance, BLS and ALS services in the Town of Binghamton for the sum of zero dollars.

### **31. TOWN BULLETIN BOARD / SIGN BOARD**

The official Town Bulletin Board/Sign Board for all proper, legal, and official notices shall be located on the wall inside the main entrance to the Town Hall.

**This resolution shall take effect immediately.**

**WHEREUPON** after discussion and due deliberation, the foregoing resolution was voted upon by the Town Board as follows:

Supervisor Rounds  
Councilperson Bensley  
Councilperson Leighton  
Councilperson Nye  
Councilperson Xlander

**WHEREUPON** Supervisor Rounds declared the resolution **ADOPTED**.

## **RESOLUTION**

At a regular meeting of the Town Board of the Town of Binghamton, Broome County New York, duly called and held at the Town Hall, 279 Park Avenue, Binghamton, New York, on the 7<sup>th</sup> day of January, 2020 at 7:00 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: Councilperson Dean Nye

The Resolution set forth below was duly offered by Councilperson Leighton, who moved its adoption, and was seconded by Councilperson Xlander.

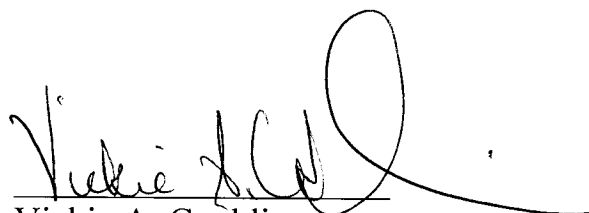
A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Supervisor Elizabeth Rounds  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

NAYS: None

ABSENT: Councilperson Dean Nye

The Resolution was then declared adopted.

  
Vickie A. Conklin,  
Town Clerk

## **RESOLUTION:**

**WHEREAS**, according to the agenda of the Town Board Reorganizational meeting held on January 7, 2020, the Town Board proposed establishing policies for Meeting Dates, Official Depositories, Board Rules of Procedure, Association of Towns, Bids, Official Newspapers, Investment of Funds, Purchases Under State and County Bids and Contracts and Town Bulletin Board and Sign Board all as set forth in the exhibit attached hereto.

### **NOW THEREFORE, BE IT**

**RESOLVED**, that the policies for Meeting Dates, Official Depositories, Board Rules of Procedure, Association of Towns, Bids, Official Newspapers, Investment of Funds, Purchases Under State and County Bids and Contracts and Town Bulletin Board and Sign Board as attached hereto are hereby adopted and approved, and it be further

**RESVOLVED**, that the Town Supervisor and such other Town officials are authorized to take such additional and further action as is necessary to implement this Resolution.



## RESOLUTION

At a Work Session of the Town Board of the Town of Binghamton, Broome County, New York, duly called and held at the Town Hall, 279 Park Avenue, Binghamton, New York, on the 7th day of January, 2020 at 5:30 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Deputy Supervisor Xlander  
Councilperson Dean Nye  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: None

The Resolution set forth below was duly offered by Councilperson Xlander, who moved its adoption, and was seconded by Councilperson Bensley.

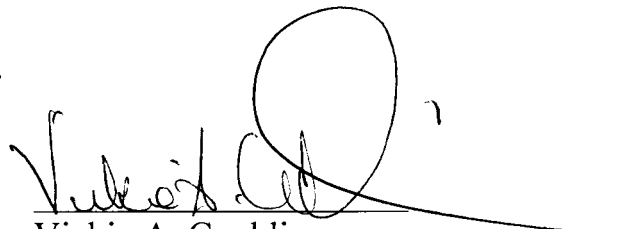
A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Rounds, Xlander, Bensley, Leighton

NAYS: None

ABSENT: Nye

The Resolution was then declared adopted.



Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board has before it for approval, certain Audited Claims and a request for authorization that said Audited Claims be paid by the Town of Binghamton.

**NOW, THEREFORE**, be it

**RESOLVED**, that upon review of the Audited Claims by those Board Members present, the said Audited Claims are hereby approved for payment by the Town of Binghamton; and be it further

**RESOLVED**, that such other Town employees or officials are authorized to take such additional and further action as is necessary to implement this Resolution.

## **RESOLUTION**

At a regular meeting of the Town Board of the Town of Binghamton, Broome County New York, duly called and held at the Town Hall, 279 Park Avenue, Binghamton, New York, on the 7<sup>th</sup> day of January, 2020 at 7:00 o'clock P.M. of said day, the following were:

PRESENT: Supervisor Elizabeth Rounds  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

ABSENT: Councilperson Dean Nye

The Resolution set forth below was duly offered by Councilperson Bensley, who moved its adoption, and was seconded by Councilperson Xlander.

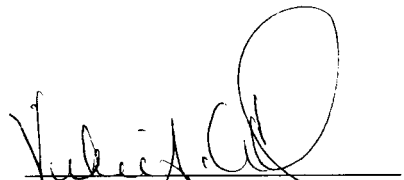
A roll call vote was then taken upon the Motion for the adoption of said Resolution, which resulted as follows:

AYES: Supervisor Elizabeth Rounds  
Councilperson Victoria L. Xlander  
Councilperson Mark Leighton  
Councilperson Michael Bensley

NAYS: None

ABSENT: Councilperson Dean Nye

The Resolution was then declared adopted.

  
Vickie A. Conklin,  
Town Clerk

**RESOLUTION:**

**WHEREAS**, the Town Board has before it a recommendation to approve the Highway Department to purchase the Williamson Law Book - Highway Superintendent Program for the price of \$4,900 with a cost of \$965.00 for annual support.

**NOW, THEREFORE**, be it

**RESOLVED**, that the Highway Department is approved to purchase the Williamson Law Book – Highway Superintendent Program for the price of \$4,900 with a cost of \$965.00 for the annual support; and be it further

**RESOLVED**, that the Town Supervisor and such other Town officials are authorized to take such additional and further action as is necessary to implement this Resolution.